

## Restaurant Server

**Rate: \$13.75**

### **Job Summary:**

The Restaurant Server is responsible for serving guests in the dining areas at the Arena Grill Restaurant during venue events. Servers must be personable and able to work in an ever- changing fast-paced environment.

The employee must maintain excellent attendance and be available to work events as scheduled per business need.

### **Essential Job Functions:**

- Responsible for taking food and beverage orders and serving meals to Guests.
- Recommends certain dishes and identifies ingredients or explains how various items on the menu are prepared.
- Responsible for checking guest's ID to verify minimum age requirement for the purchase of alcoholic beverages.
- Responsible for recording a guest's order and relaying the order to the kitchen via P.O.S. system.
- Responsible for observing guests to respond to any additional requests and determine when the meal has been completed.
- Responsible for computing the cost of the meal and presenting the guest with the check. Accept payments and provide change as necessary.
- Responsible for refilling salt, pepper, sugar, cream, condiments and napkins.
- Responsible for replacing tableware and linens as necessary.
- Assists in setting up event and banquet functions including linens, dishware, glassware and silverware.
- Maintains sanitation, health and safety standards in work areas.
- Must show demonstrated ability to meet the company standard for excellent attendance.

### **Knowledge, Skills and Abilities:**

- Ability to communicate with employees, co-workers, volunteers, management staff and guests in a clear, business-like and respectful manner which focuses on generating a positive, enthusiastic and cooperative work environment.
- Ability to speak, read and write in English.
- Ability to work well in a team-oriented, fast-paced, event-driven environment.
- Possess valid food handling certificate and alcohol service permit if required by state or federal regulations.
- Ability to calculate basic math functions (addition, subtraction, multiplication, division, percentages) as related to cash/credit transactions and cash reconciliation.
- Ability to handle cash accurately and responsibly.